

**Voces Latinas  
Job Description**



**POSITION:** Mental Health Provider (Full time)

**SALARY:** \$70-80K

**REPORTS TO:** Program Manager

**Mission:** Originating as a woman's volunteer organization, Voces Latinas was founded in 2003 with the mission to reduce the rate of HIV transmission and violence among immigrants Latinas by empowering, educating, and providing leadership trainings enabling them to use their voice and make healthier decisions for themselves and their families. Our reach expanded in 2011 to include all immigrant Latine groups including LGBTQIA+, day laborers, sex workers, undocumented, and other sub-populations often gone invisible yet also impacted by HIV and violence. As a direct services agency, Voces Latinas provides culturally responsive services that address immediate needs including intimate partner and gender-based violence, mental health issues, healthcare access, and HIV/STI prevention. Voces Latinas is unique in how we address the social determinants of health experienced by immigrant Latinas including oppression, poverty, discrimination, threat of deportation, interpersonal violence, sexual violence, and survival sex. Our expertise lies in our identification and understanding of the immigrant experience and the barriers that come along with such an experience.

Voces Latinas reaches serves over 5,000 immigrant Latinas each year through its outreach and programs which include: HIV and STI counseling and testing; linkage to care; Spanish HIV educational workshop series; Saturday arts and crafts support group session for isolated immigrant Latinas; supportive case management and individual counseling for Latinas who are vulnerable or living with HIV including access to pre-and-post exposure prophylaxis (PrEP and PEP); connection to culturally and linguistically appropriate services; providing Promotores (peer advocates) trainings yearly to become peer leaders; hold public forums and events; provide intimate partner violence prevention and intervention to immigrant Latinas; community mobilization project which involves partnering with local businesses. VL also provides support to members of the LGBTQIA+ through HIV prevention services that includes HIV/STI testing and connection to PrEP and PEP.

Voces Latinas seeks a highly skilled Mental Health Provider responsible for providing short-term individual therapy, trauma informed care, psychoeducation, motivational interviewing, and connection to psychological evaluations and long-term therapeutic services. The Mental Health Provider must have knowledge of all mental health assessments used at Voces Latinas such as the PHQ-9, GAD-7, and screenings for substance use. The ideal candidate must have a passion for working with non-profit organizations, serving marginalized communities and understanding public health issues such as HIV, STIs, mental and behavioral health.

**Essential Duties/Responsibilities:**

- Conduct in-person and/or virtual therapeutic sessions.
- Conduct mental health and substance use screenings and client centered modalities.
- Develop safety plans with clients related to HIV, DV/IPV, suicidal and homicidal ideations.
- Facilitate groups
- Advocate on client's behalf with ACS, Law Enforcement, social services, immigration, etc.
- Communicate and work closely with other agencies assisting clients.
- Conduct follow up with client and organizations working with client.
- Ensure client links to care and social services.
- Complete client service plan and ensure completion of client goals.

- Progress notes documentation and data entry.
- Produce monthly reports to supervisor including data collection.
- Present cases in case conference meetings.
- Meet regularly with clinical supervisor.
- Attend community meetings promoting program and representing Voces Latinas.
- Develop and maintain relationships with social service providers working with clients.
- Represent Voces Latinas at meetings and forums in a professional manner and strengthening linkages with other community partners.
- Keep up with latest healthcare and immigration policies/reform information.
- Participate in trainings/seminars related to HIV, LGBTQIA+, domestic violence, immigration, mental health, and legal.
- If SIFI certified, supervise social work students.
- Other duties as required

#### **QUALIFICATIONS:**

- Master's degree in social work or mental health counseling required, and at least 2 years of therapeutic experience.
- Knowledge of immigration, migrant influx, domestic violence, sexual assault, and HIV.
- Experience working with migrants/immigrants
- Extensive knowledge around trauma, depression, and usage of screening tools
- Familiar with social service resources in Queens County including immigration policies.
- Familiar with the Healthcare delivery system.
- Experience facilitating groups.
- Excellent written and oral communication skills.
- Interest in and familiarity with the Latine community and issues affecting immigrant Latines.
- Commitment to service as a personal value.
- Strong interpersonal skills.
- Experience with Trauma-Informed Care (TIC) framework a must, Client Centered -Strength Based Practice
- Well organized and attentive to detail, and strong computer literacy.
- Ability to work independently and as part of a team.
- Ability to interact with individuals in a diverse environment.
- Culturally competent, sensitive, and aware.
- Receptive to constructive feedback.
- Willing to learn, be flexible, and creative.
- Ability to read, write and speak English and Spanish a MUST

*Voces Latinas offers a competitive compensation and fringe benefits package including health insurance, short term disability, family medical leave, and generous vacation/sick/holiday leave.*

Voces Latinas is an equal opportunity employer and complies with all federal, state, and local laws which prohibit discrimination in employment. People of color, Afro-Latine, trans people, women, intersex individuals, people who have lived in poverty, people with disabilities, immigrants, and lesbian, gay, bisexual, and queer people are strongly encouraged to apply.

**Please send cover letter and resume to:**

**Lisette Marrero, MSW – Human Resources at [lmarrero@voceslatinas.org](mailto:lmarrero@voceslatinas.org)**